

**NORTH WEST LEICESTERSHIRE
LOCAL DEVELOPMENT FRAMEWORK**

**LOCAL DEVELOPMENT
SCHEME**

2007/08 – 2009/10

30th March 2007



FORWARD

This is the first review of the Local Development Scheme (LDS) for North West Leicestershire and covers the period 2007/08 to 2009/10. It takes account of the local issues addressed in the Annual Monitoring Report and of the lessons learnt from the outcomes of the first wave of Core Strategies to pass through the examination process.

The key changes proposed are:

- Amalgamation of the Development Control Policies Development Plan Document with the Core Strategy;
- Production of a single Development Plan Document dealing with housing and employment land allocations, green wedge and limits to development; and
- Production of a Coalville Town Centre Area Action Plan.

1. INTRODUCTION

The New Development Plan System

- 1.1 The Planning & Compulsory Purchase Act 2004 has brought in a radical change to the plan-making system in England. The new system came into operation on 28th September 2004 (the “Commencement Date”) and changes the form and scope of the Development Plan for North West Leicestershire.

The Local Development Scheme

- 1.2 The new Planning Act requires the District Council to prepare and maintain a Local Development Scheme (LDS). The LDS for North West Leicestershire identifies the various Local Development Documents (LDDs) which the District Council proposes to prepare. It also sets out the programme for the preparation of these LDDs, together with an outline of the Council’s longer-term intentions.

The Development Plan

- 1.3 The Planning Act requires that planning applications are determined in accordance with the provisions of the Development Plan unless there are good planning reasons for doing otherwise. The Development Plan remains the cornerstone of the planning system in the United Kingdom.
- 1.4 However, the old system of County Structure Plans and Local Plans, which together made up the Development Plan, has now been abolished.
- 1.5 In their place the future Development Plan for North West Leicestershire will consist of the following documents:
- The Regional Spatial Strategy (RSS) – produced by the Regional Assembly but issued by the Secretary of State;
 - Development Plan Documents (DPDs) – produced by the District Council (which will be brought together in the District Council’s Local Development Framework (LDF)); and
 - Minerals and Waste DPDs – produced by Leicestershire County Council (to replace the existing Minerals and Waste Local Plans).
- 1.6 As part of the transitional arrangements for the new system existing County Structure Plan and Local Plan policies will be ‘saved’ (ie remain in force) for various periods from Commencement Date.
- 1.7 Existing policies contained in the adopted North West Leicestershire Local Plan (NWLLP) are saved for 3 years from Commencement Date.
- 1.8 However, it may be appropriate, depending on circumstances, to save certain Local Plan policies for longer periods. The District Council is seeking the Secretary of State’s approval to save existing Local Plan policies, where appropriate, until such time as they are replaced by new policies in the LDF.
- 1.9 Existing Structure Plan and Local Plan policies will continue to form part of the Development Plan for North West Leicestershire for the periods over which they are saved.

- 1.10 DPDs must conform with the policies of the RSS, but the District Council must also have regard to its Community Strategy and other relevant strategies when preparing such DPDs.

The Local Development Framework

- 1.11 The District Council will be responsible for the preparation of the Local Development Framework for North West Leicestershire.

- 1.12 The LDF will consist of the following Local Development Documents:

- Development Plan Documents;
- Supplementary Planning Documents (SPDs); and
- Statement of Community Involvement (SCI).

- 1.13 In addition, existing Local Plan policies will continue to form part of the LDF for North West Leicestershire for as long as they are saved.

Development Plan Documents

- 1.14 Development Plan Documents which will form part of the Development Plan for North West Leicestershire will include:

- Core Strategy; and
- Area-specific proposals (eg land allocations).

- 1.15 They will be subject to statutory procedures, including consideration at an independent examination, and an Inspector's report which will be binding on the District Council.

- 1.16 The Core Strategy will set out the spatial vision and strategy for North West Leicestershire. It will be prepared in general conformity with the RSS, but will also draw on the Community Strategy and other relevant strategies, including the adopted County Structure Plan.

- 1.17 Subsequent DPDs produced by the District Council will need to be in conformity with this Core Strategy.

- 1.18 The Proposals Map is a separate DPD in the new system. It is not examined separately but will be revised as each DPD is adopted.

Supplementary Planning Documents

- 1.19 Supplementary Planning Documents take the place of supplementary planning guidance (SPG) under the new plan-making system. Although they do not form part of the Development Plan they can count as material considerations when planning applications are decided.

- 1.20 There is no provision in the legislation for saving existing SPG under the new system, but the District Council's existing adopted SPG will continue to carry weight for as long as the 'parent' Local Plan policies are saved.

Statement of Community Involvement

- 1.21 The new Planning Act requires Councils to prepare and keep up to date a Statement of Community Involvement. The SCI sets out the way in which the District Council will engage with the public when preparing the new Local Development Documents and also when dealing with planning applications.
- 1.22 The SCI was adopted by the District Council in October 2006 following receipt of the Inspector's binding recommendations.

Strategic Environmental Assessment and Sustainability Appraisal

- 1.23 Strategic Environmental Assessment (SEA) is a process intended to ensure that significant environmental effects arising from LDF proposals are identified, assessed, mitigated, communicated to decision-makers and monitored. The role of SEA is to:
- Support sustainable development;
 - Improve the evidence base for decision-making; and
 - Facilitate and respond to consultation with stakeholders.
- 1.24 The new Planning Act requires local planning authorities to undertake a Sustainability Appraisal (SA) (incorporating SEA) to ensure that, in addition to considering the environmental impacts of policies and proposals, an assessment is also made of their economic and social impacts.
- 1.25 The SA is an integral part of DPD and SPD preparation and its outputs will be consulted upon during the DPD and SPD consultation periods.

2. **THE LOCAL DEVELOPMENT SCHEME FOR NORTH WEST LEICESTERSHIRE**

Purpose and Content of Local Development Scheme

2.1 The Local Development Scheme has the following main purposes:

- To inform the public of the documents that the District Council proposes to prepare which will make up the new planning policy framework for North West Leicestershire;
- To set out the timescales envisaged for the preparation of these documents;
- To establish and reflect District Council priorities;
- To enable work programmes to be set and resources to be allocated for the preparation of these documents;
- To set a timetable for the review of these documents once they have been prepared.

Development Plan Documents

2.2 The District Council's revised programme of Development Plan Documents comprises:

- Core Strategy (with Development Control Policies appended);
- Housing (including site provision for gypsies and other travellers) and Employment Land Allocations, Green Wedge, Areas of Separation and Limits to Development (the Allocations DPD); and
- Coalville Town Centre Area Action Plan (AAP).

2.3 The Core Strategy will form the initial focus of work. It will provide the strategic policy basis for development proposals, including those at East Midlands Airport, and will be followed by the Allocations DPD. It is envisaged that the Coalville Town Centre Area Action Plan will be prepared in parallel with the Core Strategy and Allocations DPDs. The Coalville Town Centre AAP will provide the appropriate statutory framework for proposals for the revitalisation of that town centre.

2.4 In addition, the District Council will also consider the need to prepare the following DPDs:

- Airport Action Area Plan – following the completion of the Airport Company's Master Plan review (as required by Secretary of State for Transport) and the resolution of issues relating to employment land and a fixed link to serve the Airport;
- Charnwood Forest Area Plan – depending on the outcome of the County Council's application for Area of Outstanding Natural Beauty status.
- Recreation and open space provision – to follow on from an audit of current provision and needs; and
- A Green Belt DPD – depending on the outcome of the current RRS8 Review.

2.5 The District Council will review the need for and timing of these and other additional DPDs as part of the annual monitoring cycle involved in the preparation of the Annual Monitoring Review.

New Supplementary Planning Documents

- 2.6 Preparation of a Supplementary Planning Document dealing with the issue of affordable housing is nearing completion, with adoption expected by 2007/08.
- 2.7 In addition, an SPD has been prepared to take forward the provisions of the housing land release policy – Policy H4/1 – of the adopted Local Plan. Adoption of this SPD is anticipated early in 2007/08.
- 2.8 The District Council will review the need for additional SPD in the light of changing circumstances and requirements in future reviews of the Local Development Scheme. However, priorities for early consideration will be:
- Additional guidance on employment issues;
 - Guidance on planning obligations (Section 106 Agreements); and
 - Design guidance.

Saved Plans and Policies

- 2.9 The District Council's existing adopted Local Plan policies are automatically saved until September 2007.
- 2.10 The NWLLP was adopted on 22nd August 2002. In addition, the District Council has also prepared the following Local Plan Alterations:
- No.1: Housing Design and Density and Parking Standards (adopted 13th December 2004);
 - No.2: Airport Safety (adopted 29th June 2004); and
 - No.3: Housing Land Release (adopted 7th July 2005).
- 2.11 It is possible for existing plans and policies to be saved beyond the initial 3-year period if a case can be demonstrated. The District Council is seeking the Secretary of State's consent to save a number of Local Plan policies until such time as they are superseded by new LDF policies, as set out in Appendix 1.

Existing Supplementary Planning Guidance

- 2.12 The District Council has prepared Supplementary Planning Guidance on a number of subjects, as listed in Appendix 2. This Appendix also identifies the 'parent' Local Plan policy for each SPG.
- 2.13 Some of this SPG (eg development briefs) is time-limited and may not need to be replaced. In other cases proposals may emerge to save 'parent' Local Plan policies, so that there may be no need to replace the SPG in question during the life of those 'parent' policies.

Supporting Documents

- 2.14 In preparing the Local Development Documents set out above the District Council will need to have in place a comprehensive evidence base. In addition to various in-house studies, the following reports have been commissioned from external consultants:

- Urban capacity study;
- Employment needs and quality of employment land;
- Retail needs assessment and shopping centres health checks; and
- Ashby-de-la-Zouch Town Centre car parking study;
- Affordable housing requirements; and
- Open space audit.

2.15 In addition a non-statutory Master Plan is being prepared for Coalville Town Centre and is due to be completed by the end of 2006/07. This will form the basis of the proposed Coalville Town Centre Area Action Plan.

2.16 Other existing background documents include:

- North West Leicestershire Community Strategy Adopted March 2002;
- North West Leicestershire Cultural Strategy (Draft) 2002;
- North West Leicestershire Housing Strategy (Draft) 2004-2007;
- National Forest Strategy 2004-2014;
- Leicestershire Local Transport Plan Review 2006;
- Leicester, Leicestershire and Rutland Landscape and Woodland Strategy 2001;
- National Forest Biodiversity Action Plan 2004;
- Leicestershire, Leicester and Rutland Biodiversity Action Plan 1998; and
- North West Leicestershire Social Inclusion Strategy

2.17 The following strategies are being prepared:

- North West Leicestershire Economic Strategy; and
- North West Leicestershire Environmental Strategy.

3. PROGRAMME MANAGEMENT

- 3.1 The Local Development Scheme sets out the Council's programme for the period 2007/08-2009/10 for the preparation of Local Development Documents.
- 3.2 The programme has been prepared in the light of guidance set out in the Government's Planning Policy Statement 12, which states that joint preparation of the Core Strategy and other DPDs (including allocations) should only be considered where local circumstances justify such an approach.
- 3.3 North West Leicestershire has a substantial supply of allocated housing land. Policy H4/1 of the adopted Local Plan provides a clear basis for the release of such land. There is also an adequate supply of employment land. In these circumstances, it is acknowledged that there is not a special case for the joint preparation of the Core Strategy and allocations DPDs.
- 3.4 The District Council's LDF programme has been prepared on the basis that the Inspector's binding report on the Core Strategy DPD will need to be available before any subsequent DPDs are submitted to the Secretary of State.
- 3.5 The profiles for each of the proposed new LDDs are set out in Appendix 3.
- 3.6 The timetable for the preparation of the SCI and the various DPDs is set out in Appendix 4.

4. **SUPPORTING STATEMENT**

Introduction

- 4.1 This supporting statement sets out the context for the preparation of the Local Development Framework for North West Leicestershire. It identifies the relevant strategies which will need to be taken into account and the resources that will be available for the preparation of Local Development Documents. It also provides an assessment of the various risks which the District Council is likely to face in the production of the Local Development Framework.

District Profile

- 4.2 North West Leicestershire is a mainly rural district with significant urban centres at Coalville (population 32,000) and Ashby-de-la-Zouch (population 11,000), together with a number of large villages. The total population of the District is 86,800 and the area 279 sq km, representing a population density of 322 persons per sq km.
- 4.3 Little trace of the former deep mining industry now remains. Unemployment is low (currently just over 1.0%) and there is now very little dereliction. Major employment areas have been provided at strategic locations as part of the area's regeneration strategy.
- 4.4 The District is crossed by the A42, with the M1 passing on the eastern side. East Midlands Airport is situated in the northern part of the District and provides a major source of local employment. There is no passenger rail service within the District, but the Leicester-Burton railway (the 'National Forest Line') remains open for freight traffic.
- 4.5 North West Leicestershire is at the heart of the National Forest and has areas of very attractive countryside, including Staunton Harold and the Charnwood Forest. There are nationally recognised conservation areas in Ashby-de-la-Zouch Town Centre and at Castle Donington.
- 4.6 A key priority of the District Council is the revitalisation of Coalville and Ashby Town Centres. The need for town centres LDDs will be considered in the context of current master planning and partnership building activities.

Regional and Strategic Planning Context

- 4.7 Regional Planning Guidance for the East Midlands Region (RPG8) was issued by the Government in March 2005.
- 4.8 As part of the review of RSS8 consultations on Options for Change took place in late 2005/early 2006. The revised RSS8 was submitted to the Secretary of State in September 2006, with an examination programmed for May 2007.
- 4.9 The District Council will prepare its LDF in conformity with the issued RSS8 but will seek to build in sufficient flexibility in order to accommodate the targets set out in the revised RSS8.
- 4.9 The Leicestershire, Leicester and Rutland Structure Plan was adopted on 7th March 2005. It replaces the Leicestershire Structure Plan adopted on 11th

January 1994. The new Structure Plan provides strategic policy guidance to 2016, but will only be saved for 3 years from its adoption.

The Community Strategy and Other Strategies

- 4.11 The Community Strategy for North West Leicestershire District has been prepared by the Partnership for Improving North West Leicestershire and covers the period up to 2010.
- 4.12 In the preparation of the Core Strategy DPD the District Council will have regard to policies of the Community Strategy.
- 4.13 The Community Strategy is now under review. An interim Community Strategy Statement has been produced outlining the achievements of the Local Strategic Partnership to date and setting out priorities for the short term, in advance of the preparation of the revised Community Strategy in 2007.

Joint Working

- 4.14 It is not the District Council's intention to set up a joint planning board with any neighbouring authority or authorities. However, the Council will work in close consultation with its neighbours in order to ensure a smooth transition to the new Development Plan system.
- 4.15 None of the LDDs identified for preparation during the first 3-year period will be prepared as joint documents with other authorities. However, the District Council takes the view that consideration will need to be given to such arrangements in the case of the following future DPD:

Charnwood Forest Action Area Plan – Charnwood Borough Council and Hinckley & Bosworth Borough Council.

Resources

- 4.16 The following resources are expected to available from within the District Council's Planning & Environment Division for the preparation of Local Development Documents:
 - Head of Planning & Development 10%
 - Planning Policy & Regeneration Manager 35%
 - Principal Planning Officer 70%
 - Senior Planner 70%
 - Graduate Trainee 70%
 - Monitoring Assistant 30%
- 4.17 Proposals are currently being formulated which will form the basis of a bid for additional staffing in the Planning Policy & Regeneration Section.

- 4.18 Consultants have been engaged to carry out a number of studies for the District Council. The need for further input of such expertise will be kept under review.
- 4.19 Every effort will be made to take advantage of the skills and experience available in other sections of the District Council.

Programme Management Responsibilities

- 4.20 The preparation of the Local Development Framework for North West Leicestershire will be the responsibility of the Head of Planning & Development, with day-to-day project management and programming being dealt with by the Planning Policy & Regeneration Manager.

Council Procedures

- 4.21 The District Council's Executive Committee will be responsible for all pre-submission stages for each Development Plan Document.
- 4.22 A working party of the Executive Committee has been established in order to ensure progress on the preparation of the Local Development Framework.
- 4.23 A Council resolution will be required for the submission and adoption stages of each Development Plan Document. Such a resolution is only required at adoption stage in the case of Supplementary Planning Documents.

Risk Assessment

- 4.24 An assessment has been undertaken of the main areas of risk facing the District Council in the preparation of the Local Development Framework, together with measures to address such risks.

- Staff turnover: lack of internal career structure coupled with the national shortage of planners has, in the past, led to a high rate of staff turnover among the junior professional staff.

A revised staffing structure has been introduced aimed at greater staff retention.

- Nature and extent of public response: proposals in past Local Plans have resulted in a substantial number of objections.

The Government anticipates that the greater emphasis on community engagement and involvement will result in less confrontation and the emergence of consensus regarding development proposals. The SCI for North West Leicestershire is now in place and provides a clear basis for community engagement.

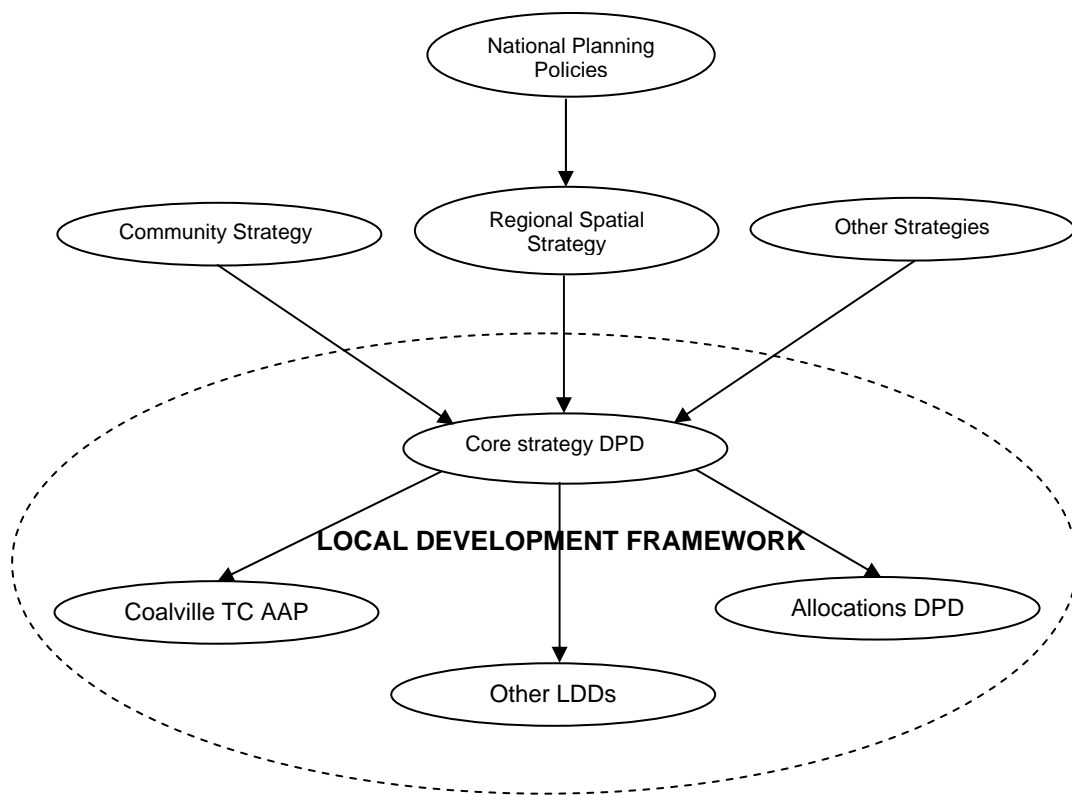
How the Local Development Framework Fits Together

- 4.25 In this, the first review of the Local Development Scheme for North West Leicestershire, priorities have been based on:
- The need to put in place the Core Strategy as rapidly as possible;

- The need to review housing and employment land provision on the basis of a clear strategy as agreed in the Core Strategy;
- The need to simplify the District Council's approach and reduce the number of separate documents in the light of experience elsewhere; and
- Other local priorities (eg town centres revitalisation).

4.26 These priorities will be re-assessed on an annual basis, taking into account progress, new policy initiatives and other changes in circumstances.

4.27 The way in which the various documents which will form the Local Development Framework fit together is shown in the diagram below:



4.28 The main features are as follows:

- The adopted North West Leicestershire Local Plan will be saved until September 2007, but certain policies are proposed for saving until such time as they are superseded by new Development Plan Documents.
- The Statement of Community Involvement sets out the District Council's approach to community engagement in the production of all Local Development Documents and in dealing with planning applications. The Core Strategy DPD will set out the District Council's spatial vision and establish the overall strategy for the development of North West Leicestershire to 2026. It will enable key choices to be made (such as the broad distribution of new housing across the District) which will then provide the context for more detailed work. Development control policies will be appended to the Core Strategy.
- Allocations DPD will apply the general strategy developed in the Core Strategy to specific areas across the District.
- The Coalville Town Centre AAP will be prepared in parallel with the production of the Core Strategy. Its timing will relate to that of the non-statutory Master Plan now in preparation.
- The Affordable Housing SPD will provide and update of the District Council's guidance on the issue of affordable housing.
- The Housing Land Release SPD will facilitate the orderly release of allocated and other housing sites in line with the provisions of Alteration No.3 to the adopted Local Plan.

5. **MONITORING**

- 5.1 The District Council must monitor annually how effective its policies and proposals are in meeting its vision and core strategy. The Annual Monitoring Report (AMR) will be published following the annual review in December of each year.
- 5.2 As part of the AMR the District Council will assess:
- Its progress against targets set out in the various Local Development Documents;
 - The impact its policies are having on other targets set at national, regional or local level;
 - The need for policies to be changed or replaced;
 - What action is necessary if this is the case.
- 5.3 The District Council will consider, in the light of monitoring, what changes, if any, are needed as part of the annual review of the Local Development Scheme.
- 5.4 The District Council will also review its progress with community engagement as part of the annual monitoring exercise

APPENDIX 1

***[Schedule of “saved” policies to be inserted – following agreement with GOEM
– see Executive Board 19 December 2006]***

APPENDIX 2

SUPPLEMENTARY PLANNING GUIDANCE

Supplementary Planning Guidance	Adopted	'Parent' Local Plan Policy	Proposed Treatment
Diseworth Village Design Statement	April 2000	E4	(A)
Bath Street/Kilwardby Street Redevelopment Site, Ashby de la Zouch Development Brief	June 2000	E4 R8	Consider deletion
Appleby Magna and Appleby Parva Village Design Statement	August 2000	E4	(A)
Development Guidelines	October 2000	E4	(A)
Play Area Design Guidance	July 2001	L21	(A)
Ashby Area Cycling Network	October 2001	T12 T14 T15	(A)
West of Smisby Road, Ashby de la Zouch Development Brief	May 2002	E4 J3b	(B)
Staunton Harold Hall Development Brief	January 2003	E4 E24	Consider deletion
Guidance for Telecommunications Development	January 2003	E39 E40	(A)
Affordable Housing	June 2004	H8	Review as SPD proposed To be updated annually
Stephenson College Development Brief	March 2003	E4	(B)
Designing out crime, designing in community safety	November 2003	E8	(A)
Lighting	November 2003	E3	(A)
Northern Parishes Cycling Strategy	March 2003	T12 T14	(A)

- (A) to be retained for the period 'parent' Local Plan Policy is saved, with consideration being given to the need for replacement SPD in the meantime
- (B) to be retained for the period 'parent' Local Plan policy is saved or until completion of development, whichever is sooner

APPENDIX 3

PROFILES OF EACH LOCAL DEVELOPMENT DOCUMENT

Statement of Community Involvement

Adopted October 2006.

DPD 1**Core Strategy (with Development Control Policies appended)**

OVERVIEW	
Role & Subject	Vision and strategic objectives for NWLDC over period to 2016 2026, setting out vision for area and strategic policies and proposals to deliver vision; with development control policies appended. The Core Strategy will include strategic policies for East Midlands Airport and will also address the issue of a fixed link to serve the Airport.
Coverage	District-wide
Status	Development Plan Document
Conformity	Regional Spatial Strategy
Regard	National planning policy Leicestershire Structure Plan NWL Community Strategy
TIMETABLE	
Stage	Dates
Commencement	Commenced
Consultation: preferred options & proposals	November/December 2007
Date for Submission to Secretary of State	June 2008
Pre-examination meeting	October 2008
Examination	December 2008
Estimated date for adoption	July 2009
ARRANGEMENTS FOR PRODUCTION	
Organisational Lead	Head of Planning & Development
Political Management	Local Development Framework Working Party
Internal Resources	Manager and Policy Team, Planning Policy & Regeneration Section
External Resources	Consultants: Urban Capacity Study Consultants: Employment Need and Quality of Employment Land Study Consultants: Retail Needs Assessment Consultants: Development Control Policies Consultants: District-wide Strategic Flood Risk Assessment
Community & Stakeholder Involvement	As set out in SCI
Monitoring	Addressed in the Annual Monitoring Review

DPD 2 Allocations

OVERVIEW	
Role & Subject	Allocation of sites for housing (including provision of sites for gypsies and other travellers) and employment and up to 2026, together with review of green wedge, areas of separation and limits to development
Coverage	District-wide
Status	Development Plan Document
Conformity	Regional Spatial Strategy Core Strategy
Regard	National planning policy Leicestershire Structure Plan NWL Community Strategy
TIMETABLE	
Stage	Dates
Commencement	May 2007
Consultation: preferred options & proposals	April/May 2009
Date for Submission to Secretary of State	October/November 2009
Omission sites consultation	January/February 2010
Pre Examination Meeting	March 2010
Examination	July 2010
Estimated date for adoption	February 2011
ARRANGEMENTS FOR PRODUCTION	
Organisational Lead	Head of Planning & Development
Political Management	Local Development Framework Working Party
Internal Resources	Manager and Policy Team, Planning Policy & Regeneration Section
External Resources	Consultants: Urban Capacity Study
Community & Stakeholder Involvement	As set out in SCI
Monitoring	To be addressed as part of the Annual Monitoring Review

DPD 3
Coalville Town Centre Area Action Plan

OVERVIEW		
Role & Subject	To provide appropriate statutory framework for the revitalisation of Coalville Town Centre	
Coverage	Coalville Town Centre	
Status	Development Plan Document	
Conformity	Regional Spatial Strategy Core Strategy	
Regard	National planning policy Leicestershire Structure Plan NWL Community Strategy	
TIMETABLE		
Stage		Dates
Commencement		May 2007
Consultation: preferred options & proposals		November/December 2007
Date for Submission to Secretary of State		April 2008
Pre Examination Meeting		February 2009
Examination		April 2009
Estimated date for adoption		October 2009
ARRANGEMENTS FOR PRODUCTION		
Organisational Lead	Head of Planning & Development	
Political Management	Local Development Framework Working Party	
Internal Resources	Planning Policy & Regeneration Manager and Policy Team, Planning Policy & Regeneration Section	
External Resources	Consultancy	
Community & Stakeholder Involvement	To be determined in SCI	
Monitoring	To be addressed as part of the Annual Monitoring Review	

**DPD 4
Proposals Map**

OVERVIEW	
Role & Subject	To provide geographical reference for DPD policies
Coverage	District-wide
Status	Development Plan Document
Conformity	DPDs
Regard	National planning policy and best practice
TIMETABLE	
The Proposals Map will be updated as appropriate as each DPD is adopted	
ARRANGEMENTS FOR PRODUCTION	
Organisational Lead	Head of Planning & Development
Political Management	Local Development Framework Working Party
Internal Resources	Manager and Policy Team, Planning Policy & Regeneration Section
External Resources	Nil
Community & Stakeholder Involvement	As set out in SCI
Monitoring	To be addressed as part of the Annual Monitoring Review

SPD 1
Affordable Housing

OVERVIEW	
Role & Subject	To review existing SPG
Coverage	District-wide
Status	Supplementary Planning Document
Conformity	Policy H8 of Local Plan
Regard	National planning policy (PPG3 PPS3)
TIMETABLE	
Stage	Dates
Estimated date for adoption	April 2007
ARRANGEMENTS FOR PRODUCTION	
Organisational Lead	Head of Planning & Development
Political Management	Local Development Framework Working Party
Internal Resources	Manager and Policy Team, Planning Policy & Regeneration Section with input from Housing Division
External Resources	Nil
Community & Stakeholder Involvement	As set out in SCI
Monitoring	To be addressed as part of the AMR

SPD 2
Housing Land Release

OVERVIEW	
Role & Subject	To take forward provisions of Alteration No.3 to the NWLLP
Coverage	District-wide
Status	Supplementary Planning Document
Conformity	Local Plan Policy H4/1
Regard	National planning policy (PPS3)
TIMETABLE	
Stage	Dates
Estimated date for adoption	March 2007
ARRANGEMENTS FOR PRODUCTION	
Organisational Lead	Head of Planning & Development
Political Management	Local Development Framework Working Party
Internal Resources	Manager and Policy Team, Planning Policy & Regeneration Section
External Resources	Nil
Community & Stakeholder Involvement	As set out in SCI
Monitoring	To be addressed as part of the AMR

**SPD 3
Employment**

OVERVIEW	
Role & Subject	To provide additional advice on employment related matters, including "affordable" employment provision and tests for release of employment land to other purposes
Coverage	District wide
Status	Supplementary Planning Document
Conformity	Adopted Local Plan policy
Regard	National planning policy
TIMETABLE	
Stage	Dates
Consultation	September/October/2008
Estimated date for adoption	March 2009
ARRANGEMENTS FOR PRODUCTION	
Organisational Lead	Head of Planning & Development
Political Management	Local Development Framework Working Party
Internal Resources	Manager and Policy Team, Planning Policy & Regeneration Section
External Resources	Nil
Community & Stakeholder Involvement	As set out in SCI
Monitoring	To be addressed as part of the AMR

SPD 4
S106 Agreements

OVERVIEW	
Role & Subject	To provide additional guidance in relation to S106 Agreements
Coverage	District wide
Status	Supplementary Planning Document
Conformity	Adopted local plan policy
Regard	National planning policy
TIMETABLE	
Stage	Dates
Consultation	September/October 2008
Estimated date for adoption	March 2009
ARRANGEMENTS FOR PRODUCTION	
Organisational Lead	Head of Planning & Development
Political Management	Local Development Framework Working Party
Internal Resources	Manager and Policy Team, Planning Policy & Regeneration Section
External Resources	Nil
Community & Stakeholder Involvement	As set out in SCI
Monitoring	To be addressed as part of the AMR

SPD 5
Design Guidance

OVERVIEW	
Role & Subject	To provide additional guidance on design issues
Coverage	District wide
Status	Supplementary Planning Document
Conformity	Adopted Local Plan policy
Regard	National planning policy
TIMETABLE	
Stage	Dates
Consultation	September/October 2008
Estimated date for adoption	March 2009
ARRANGEMENTS FOR PRODUCTION	
Organisational Lead	Head of Planning & Development
Political Management	Local Development Framework Working Party
Internal Resources	Manager and Policy Team, Planning Policy & Regeneration Section
External Resources	Consultancy
Community & Stakeholder Involvement	As set out in SCI
Monitoring	To be addressed as part of the AMR

APPENDIX 4

DEVELOPMENT PLAN DOCUMENTS	M 07	A 07	M 07	J 07	J 07	A 07	S 07	O 07	N 07	D 07	J 08	F 08	M 08	A 08	M 08	J 08	J 08	A 08	S 08	O 08	N 08	D 08	J 09	F 09	M 09	A 09	M 09	J 09	J 09	A 09	S 09	O 09	N 09	D 09	J 10	F 10	M 10	A 10	M 10																
DPD 1: CORE STRATEGY																																																							
Commencement																																																							
Preferred options consultation										XXXX																																													
Submission to S of S																XXXX																																							
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Preferred options consultation											XXXX																																												
Submission to S of S																XXXX																																							
Pre-examination meeting																																																							
Examination																																																							
Adoption																																																							

NB: DPD2 Allocations: Examination July 2010; Adoption February 2011

APPENDIX 5

SUPPLEMENTARY PLANNING DOCUMENTS	J 07	F 07	M 07	A 07	M 07	J 07	J 07	A 07	S 07	O 07	N 07	D 07	J 08	F 08	M 08	A 08	M 08	J 08	J 08	A 08	S 08	O 08	N 08	D 08	J 09	F 09	M 09	A 09	M 09	J 09	J 09	A 09	S 09	O 09	N 09	D 09	J 10	F 10	M 10													
SPD 1 AFFORDABLE HOUSING																																																				
Consultation																																																				
Adoption					XX																																															
SPD 2 HOUSING LAND RELEASE																																																				
Consultation																																																				
Adoption					XX																																															
SPD 3 EMPLOYMENT																																																				
Consultation																						XXXX																														
Adoption																																																				
SPD 4 S106 AGREEMENTS																																																				
Consultation																							XXXX																													
Adoption																																																				
SPD 5 DESIGN GUIDANCE																																																				
Consultation																							XXXX																													
Adoption																																																				

APPENDIX 6

GLOSSARY

Annual Monitoring Report (AMR):	Part of the Local Development Framework, the Annual Monitoring Report will assess the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being successfully implemented.
Community Strategy:	Local authorities are required under the Local Government Act 2000 to prepare these, with aim of improving the social, environmental and economic well being of their areas. Through the Community Strategy, authorities are expected to co-ordinate the actions of local public, private, voluntary and community sectors. Responsibility for producing Community Strategies may be passed to Local Strategic Partnerships, which include local authority representatives.
Core Strategy:	Sets out the long-term spatial vision for the local planning authority's area, the spatial objectives and strategic policies to deliver that vision. The Core Strategy will have the status of a Development Plan Document.
Development control policies:	These will be a suite of criteria-based policies which are required to ensure that all development within the areas meets the spatial vision and spatial objectives set out in the Core Strategy. They may be included in any Development Plan Document or may form a standalone document.
Development Plan:	As set out in Section 38(6) of the Act, an authority's Development Plan consists of the relevant Regional Spatial Strategy and the Development Plan Documents contained within its Local Development Framework.
Development Plan Document (DPD):	Spatial planning documents that are subject to independent examination, and together with the relevant Regional Spatial Strategy, will form the Development Plan for a local authority area. They can include a Core Strategy, Site Specific Allocations of land, and other Development Plan Documents, such as generic development control policies. They will all be shown geographically on an adopted Proposals Map. Individual Development Plan Documents or parts of a document can be reviewed independently from other Development Plan Documents. Each authority must set out the programme for preparing its Development Plan Documents in the Local Development Scheme.
Local Development Document (LDD):	The collective term covering Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.
Local Development Framework (LDF):	The name for the portfolio of Local Development Documents. It consists of Development Plan Documents, Supplementary Planning Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports. Together these documents will provide the framework for delivering the spatial planning strategy for a local authority area and may also include Local Development Orders and Simplified Planning Zones.

Local Development Scheme (LDS):	Sets out the Council's programme for preparing Local Development Documents. All authorities must submit a Scheme to the Secretary of State for approval within six months of commencement of the Planning & Compulsory Purchase Act 2004.
Proposals Map:	The adopted Proposals Map illustrates on a base map (reproduced from, or based upon a map base to a registered scale) all the policies contained in Development Plan Documents, together with any saved policies. It must be revised as each new Development Plan Document is adopted, and it should always reflect the up-to-date planning strategy for the area. Proposals for changes to the adopted Proposals Map accompany submitted Development Plan Documents in the form of a submission Proposals Map.
Regional Planning Guidance (RPG):	Existing regional guidance that sets out regional planning policies that may be used as a material consideration in the preparation of Development Plan Documents.
Regional Spatial Strategy (RSS):	Sets out the region's policies in relation to the development and use of land and forms part of the Development Plan for local planning authorities. The Core Strategy Development Plan Document must conform with the Regional Spatial Strategy.
Site specific allocations:	Allocations of areas of land for specific purposes (eg housing or employment land) or for mixed uses or development to be contained in Development Plan Documents. Policies will identify any specific requirements for individual proposals.
Statement of Community Involvement (SCI):	Sets out the standards which authorities will achieve with regard to involving local communities in the preparation of Local Development Documents and development control decisions. The Statement of Community Involvement is not a Development Plan Document but is subject to independent examination.
Supplementary Planning Document (SPD):	Provides supplementary information in respect of the policies in Development Plan Documents. They do not form part of the Development Plan and are not subject to an independent examination.
Supplementary Planning Guidance (SPG):	Supplementary Planning Guidance did not form part of the Development plan, but could be a material consideration in deciding planning applications. To carry weight it had to be the subject of proper consultation and a Council resolution. It will be superseded by Supplementary Planning Documents under the new system.
Strategic Environmental Assessment (SEA):	A generic term used to describe environmental assessment as applied to policies, plans and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment of certain plans and programmes, including those in the field of planning and land use'.
Sustainability Appraisal (SA):	A tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors) and required in the Act to be undertaken for all local development documents. Sustainability Appraisal will be

undertaken alongside Strategic Environmental Assessment.