

MINUTES OF PARISH LIAISON MEETING

Tuesday 5th March 2024 17:30 – 19:00
Virtual – Microsoft Teams

Attendance	
<p>Town and Parish Councils</p> <p>Andrea Robinson - Clerk to Ashby Woulds Town Council Ann Stafford - Chairperson to Coleorton Parish Council, Swannington Parish Council David Eames - Chairperson to Normanton le Heath Parish Meeting Donna Griggs - Clerk to Kegworth Parish Council Fiona Palmer - Clerk to Castle Donington Parish Council, Coleorton Parish Council, Swannington Parish Council Kelly Grove - Clerk to Oakthorpe, Donisthorpe and Acresford Parish Council Mel Mitchell - Deputy Clerk to Ashby de la Zouch Town Council, Clerk to Osgathorpe Parish Council Mike McIntyre - Cllr to Lockington & Hemington Parish Council Nicola Burbidge-Mullen - Chairperson to Belton Parish Council Russell Johnson - Chairperson to Hugglescote and Donington le Heath Parish Council Ruth Oakley – Cllr to Measham Parish Council Samantha Lockwood - Clerk to Long Whatton and Diseworth Parish Council, Breedon on the Hill Parish Council Simon Weaver - Clerk to Hugglescote and Donington le Heath Parish Council Siobhan Dillon – Cllr to Coleorton Parish Council</p> <p>Presenters</p> <p>Inspector Stephen Burge – North West Leicestershire NPA Commander, Leicestershire Police Sgt Will Prince – North West Leicestershire Deputy NPA Commander, Leicestershire Police Helen Hardy – Interim Resilience and Building Continuity Manager, LLR Resilience Partnership Naheem Tarmohamed – Resilience Officer for NWLDC Lily Walker – Recycle More Officer, NWLDC John Bright – Waster Services Development Officer, NWLDC</p> <p>Officers</p> <p>Paul Sanders (PS) – Head of Community Services, NWLDC Emma Trahearn – Community Focus Team Leader, NWLDC Gillian Squires – Community Focus Officer, NWLDC Molly Neeson – Communities Administration Support Officer and note taker, NWLDC</p>	
Detail	Actions
<p>OPENING THE MEETING</p> <p>PS welcomed all attendees PS introduced himself and his role within the council and passes onto the Police.</p>	<p>17:30</p>
<p>NWL POLICING – Introduction to the new Neighbourhood Policing Area Commander Inspector and Deputy Neighbourhood Commander, NWL Policing priorities set for the coming years and community engagement.</p> <p>Insp. Stephen Burge introduced himself and his role within the Police as well as his experience and previous roles. Presentation shared and will be circulated with the minutes. Insp. Burge explains the NPA's (Neighbourhood Policing Areas) and provides the breakdown. Statistics shared of neighbourhood patrol officers & neighbourhood priority team. NPA strategic priorities are set every April and themes include:</p> <ul style="list-style-type: none"> - Management of offenders causing harm - Safeguarding vulnerable people - Violence against women and girls 	

- Nighttime economy
- Acquisitive crime, theft of motor vehicles
- Dealing with road safety issues, car cruising etc.

Beat priorities shared for each beat. Insp. Burge discusses the concerns raised on the car cruising. Statistics shared for Castle Donington car cruising. Police are working with Community Safety Partnership, an approach named “headlamp” this is a tactical approach, it is explained that it is labour intensive. Closed network services are used, this makes it difficult for the Police to penetrate these communications. Insp. Burge advises the approach needs to be robust and include seizing vehicles. Insp. Burge advises the car cruising is taken extremely seriously. Insp. Burge hands over to Sgt. William Prince.

Sgt. Prince introduced himself and his role with history and previous roles. Sgt. Prince advised the beat priorities are set every quarter. Sgt. Prince explained the beats and the priorities within each beat.

Valley – NN43 Beat

- Reduce acquisitive crime in Castle Donington area
- Reduce theft offences at MOTO services
- Reduce shop thefts in Castle Donington area

Coalville Town – NN44

- Drug & county lines activity
- Reduce speeding in Town Centre
- Reducing shop lifting in Town Centre

Baron – NN45 Beat

- Reduce anti-social behaviour & crime, particularly the Greenhill estate
- There has been an increase in burglaries to residential properties in Whitwick and Thringstone area
- Vehicles including HGV's, travelling inappropriately & parking issues in Ibstock & Heather

Ashby – NN46 Beat

- Reduce drug use in Trinaty close, bath ground s& derby road
- Improve road safety, in particular speeding vehicles
- Target burglary and vehicle crime across the beat

Forest – NN47 Beat

- Issues of ASB in Moira furnace
- Tackle drug taking in Oakthorpe
- Reduce vehicle crime in Oakthorpe

Sgt. Prince also describes engagement methods

- Social media platforms, each beat team has access to the social media account
- Neighbourhood link, this is online with surveys
- Physical engagements

	<ul style="list-style-type: none"> - Beat surgeries, PCSO's do host beat surgeries and coffee mornings - Local independent advisory group <p>Sgt. Prince also shared QR codes for following local Police team in the area as well as signing up for Neighbourhood link.</p> <p>Q – Raises concerns of:</p> <ul style="list-style-type: none"> - Ibstock & Donington Le Health was not mentioned in N45 - Physical engagement and visibility in Hugglescote is low - Speeding motorists driving through Hugglescote - New residents on the new estates are experiencing motorbikes - Police's Facebook page not being monitored <p>A – points are to be picked up outside of the meeting.</p> <p>Q –Asks for plans to share awareness on pavement parking in the village. Suspected a bigger fine would be applied.</p> <p>A – Insp. Burge advises it is a localised issue and it is managed case by case. It does come down to the resources available. Educating the community is key to informing the residents what is acceptable. Insp. Burge encourages residents to report the parking concerns and it will be feedback to the Beat teams.</p> <p>Q – Asks for PDF educational resources that could be shared with the community.</p> <p>A – Insp. Burge advises resources can be shared and requests Cllr Nicola Burbidge-Mullen to contact him after the meeting regarding resources.</p> <p>PS reads out comments from the chat praising the Police with positive comments shared by the attendees.</p> <p>Q –Asks about the Local Independent Advisory Group. Who currently sits on the group and if Parish Councils can be added into the group?</p> <p>A – Insp. Burge advises it currently sits with members of the public who do not have a voice within the community. There are currently 7 members, the group is still in its early days and every station in the district has its own Advisory Group. The groups' purpose is to highlight requested priorities to the Police from the area. They act as a critical group to the Police and see where they can provide support to the community. The next meeting is at Packington Hall in April 2024.</p> <p>Sgt. Prince advises they are recruiting for younger members and asks Community Focus to share the details to anyone who could be interested.</p> <p>Q –Requests if a joint approach between all Parish Councils and Police would be possible in order to tackle the issues in the area.</p> <p>A – Insp. Burge advises a joint meeting would be beneficial to information share & join forces on certain issues. i.e. Speeding.</p> <p>PS thanked Insp. Burge & Sgt. Prince for attending. Insp. Burge & Sgt. Prince left the meeting.</p>	
	<p>ALL THINGS WASTE – Recycling Container Consultation & FlexCollect trial. Lily Walker & John Bright shared presentation Lily explained the three recycling container options.</p>	

John described each recycling container option along with pictures and specifics. Lily advised the information has been shared to residents through the website, a YouTube video explain the three options as well as Facebook & council tax leaflet (6th – 12th March). The three options are also in the Customer Centre for everyone to go and view.

John explained the national recycling performance needs to be improved to 65% by 2035. John also explains the consultation is ongoing due to recycling performance, resident satisfaction, government policy & operational staff.

Lily also explained the Flex-collect trial. Curb side collections of flexible plastic packaging, crisp packets, plastic fruit net, chocolate wrappers & more. The trial is funded by external project partners and will become mandatory from 2027.

John explained it will begin Wednesday 13th March. Trial areas have been chosen based on different household types & proximity to the depot to allow for extra tipping.

Lily explained residents are asked to tie the purple beg in a double knot & secure them with the red boxes. The bags will then be collected and stored in the paper compartment on the vehicle until the vehicle returns to the depot where the staff will remove it from the lorry and recycle it accordingly. An online form has been created to request more bags.

John advised once there are enough full purple bags at the depot, they will be bailed the same way and then sent for onward processing.

John explained this has been shared on the website, social media posts & press coverage. Residents have also received a heads-up leaflet and then a few weeks later, an introduction leaflet along with the bags. Contact details shared on screen.

Q –If the two wheelie bin options are selected. How is the paper & cardboard bin separated back at the depot?

A –These questions will be answered at the next stage. Currently, we do not have the capabilities to separate the paper & card, it will be sent onwards to be processed and recycled.

Q –Thanks John & Lily for the presentations. Asks if additional recycling items such as batteries and textiles will be given allocated space within the wheelie bins or if they will be expected to be stored on top of the bins when they are put out for collection.

A – Confirms the Quatro bin allows for the batteries & mobiles phone. However, the wheelie bin would need to be adapted. This is to be explored and the vehicles do have separate storage facilities for the additional recyclable materials such as textiles, mobile phones & batteries.

PS thanks Cllr's for their questions and confirms the survey runs until Thursday 14th March.

Lily confirms there is a header on the website with all the details on - [Waste Services review - North West Leicestershire District Council \(nwleics.gov.uk\)](https://www.nwleics.gov.uk)

Q –Thanks the team for the presentation and asks about the trial on the flexi bags. Asks of the purpose of the trial.

A Explained the requirement of 2027 will be for all councils to collect the bags, there was an opportunity for NWLDC to join the trial. There will be learning outcomes from the trial, but it is something that will be introduced throughout all households.

PS explains the trails are us for to learn and test what works well for the district.

Lily explains the trial is informing the national pitcher and will help to inform how this is rolled out across the country.

	<p>PS thanks John & Lily. John & Lily left the meeting.</p>	
	<p>WHAT RESILIENCES IS WITHIN COMMUNITY – <i>Community Resilience Plans, Gels Bags and Future Proofing.</i> Helen Hardy & Naheem Tarmohamed</p> <p>Parish Liaison Community Resilience presentation shared. Civil contingencies Act 2004 shared. Definitions of emergency & major incident shared.</p> <p>Local resilience forum description given. It is made up of category 1 and 2 responders along with additional organisations. Primary organisations shared. The resilience partnership is explained with a map shared. Helen advised her role is to ensure all authorities have a resilience officer available. NWLDC resilience officer is Naheem Tarmohamed. Helen shares how the resilience officer supports the local authorities. Helen runs through the risks for Leicester, Leicestershire & Rutland, such as snow, flooding, heat waves & more.</p> <p>Flood wardens are explained along with the areas in which they operate. Helen advised it is the responsibility of the Parish's to nominate flood wardens for their area. It is recommended for tow – three flood wardens in the Parish.</p> <p>Community response plans are available and there is a toolkit & template available to download. Helen advised support can be offered in person to create a community response plan, via Naheem Helen advised a joint plan is suitable for those who are Cllr for more than one parish. Exercises can also be run within the parish to ensure the plan is thorough.</p> <p>Helen advised the sandbags and gel bags are available, but it is not a legal requirement for the local government to provide the bags for parish's. Flood protection products are encouraged rather than sand/gel bags as the bags are one time use. Helen advised there are grants available for those who have recently been flooded. Email flooding@leics.gov.uk to enquire for more grant opportunities on flooding by Storm Henk.</p> <p>Helen advised sand/gel bags should not be used as primary defence.</p> <p>Gillian advises the ten parish councils who have signed up will hold gel bags within the area so the residents can use them. Gillian also reiterates that the gel bags are a back up line of defence only, they should not be used as a primary defence against flooding. Gillian encourages all parish's to join the scheme and they can do so by getting in touch.</p> <p>Naheem Tarmohamed introduces himself and confirms there is support available regarding, refreshing/creating a plan.</p> <p>Q –Asks if there is any funding available for flood protection for properties not previously effected by Storm Henk. A –Advises this is unknown at this time, Helen will confirm with the flooding team & report back to Cllr mike McIntyre.</p> <p>Helen also advises anyone interested in becoming a flood warden is to email emergency.management@leics.gov.uk or Emma Trahearn, training can then be provided.</p> <p>Q –Priases Helen for the presentation and recognises the importance of parish's working together.</p> <p>PS thanked Helen and Naheem and advised the next meeting will be held in person with venue to be confirmed.</p>	

	Emma Trahearn confirmed the next two meetings will be held in person with the December meeting online only. Emma also thanked all the speakers for the meeting and the engagement .	
	CLOSE AND THANKS	
	FINISH TIME	18:56
	<p style="text-align: center;">FUTURE AGENDA ITEMS</p> <p style="text-align: center;">Tell us who you would like to hear from or what information you want to know in 2024 and beyond – community.focus@nwleicestershire.gov.uk</p>	
	<p><u>Future Parish Liaison Dates</u></p> <p>Tuesday 4th June 2024 – In person, location to be confirmed</p>	