

MINUTES OF THE CLERKS ONLY MEETING

Tuesday 12 October 2021, 2pm

Hybrid meeting - Council Chamber and via Teams

Attendance

Attendees

Lindsay Swinfield, Appleby Magna Parish Council
Andrea Robinson, Ashby Woulds Town Council
Samantha Lockwood, Breedon Parish Council / Long Whatton and Diseworth Parish Council
Fiona Palmer, Castle Donington Parish Council / Coleorton Parish Council / Swannington Parish Council
Janette Shepherd, Heather Parish Council
Simon Weaver, Hugglescote and Donington Le Heath Parish Council
Peter Leppard, Kegworth Parish Council
Alain Skelding, Normanton Le Heath Parish Meeting
Kelly Grove, Oakthorpe, Donisthorpe and Acresford Parish Council
Anna Makin, Snarestone Parish Council

Presenters

Bev Smith, NWLDC, CEO
Paul Sanders, NWLDC, Head of Community Services
Emma Trahearn, NWLDC, Community Focus Team Leader

Councillors/Officers

Zara Barnes, NWLDC, Community Focus Officer
Amy Flint, NWLDC, Administration Support Officer, Stronger and Safer Communities (minutes)

Apologies

Jack Farghar, Ashby de la Zouch Town Council
Karen Turrell, Ellistown and Battleflat Parish Council
Nicola Land, Ibstock Parish Council / Worthington Parish Council
Gill Simkiss, Lockington Cum Hemington Parish Council
Dawn Roach, Measham Parish Council
Lisa Clarke, Osgathorpe Parish Council
Sarah Tombs, Stretton en le Field Parish Meeting
Karen Stirk, Swepstone Parish Council
Cathy Tibbles, Whitwick Parish Council

	Detail	Actions
1.	<p>WELCOME – PAUL SANDERS</p> <ul style="list-style-type: none">• PS welcomed everyone to the meeting and outlined the agenda for the afternoon.• PS introduced Amy Flint, Administration Support Officer, to the Clerks and Parish Liaison meetings. He explained the hybrid format of today's meeting will continue to be offered for future meetings whilst the covid restrictions are still in place within the council. Capacity is limited within the Council Chamber.	

<p>2.</p>	<p>NWLDC CORPORATE ACCOMMODATION & NEW WAYS OF WORKING – BEV SMITH</p> <ul style="list-style-type: none"> • Bev welcomed attendees and thanked them for their hard work supporting their parish and town councils during the challenging times of the past 18 months. The district council’s response to requirements during the peak covid period was also explained, including some of the challenges and solutions faced. • Bev gave a presentation about the district council’s New Ways of Working and the new accommodation project, including its background, a summary of agreed changes, and projected timescales for the major project milestones. • The floor was opened by Bev for questions and comments: <p>Q&A Q. I have had trouble getting in touch with relevant people at the Council regarding environment and enforcement issues over the covid period. I hadn’t received responses as I would have before. A. This may have been partly due to many of those staff dealing with covid enforcement at that time. Please provide further details after the meeting so this can be looked in to further. Q. Please can Bev’s presentation be shared? A. Yes, we can circulate this with the minutes.</p> <p>ACTION – Share Bev’s presentation with the Clerks.</p>	<p>ET / AF</p>
<p>3.</p>	<p>JOINT CHARTER REVIEW – PAUL SANDERS</p> <ul style="list-style-type: none"> • PS explained that the Joint Charter sets out how the district council will continue to work together in partnership with the town and parish councils, as well as outlining the responsibilities and expectations of the partnership. • PS asked the Clerks if they thought it worthwhile to set-up a working group to review the Joint Charter. • PS asked for volunteers to join the working group, resulting in two Clerks volunteering. <p>ACTION – email <u>Community Focus</u> if you would like to be part of the working group. Thank you to those who put themselves forward in the meeting.</p>	<p>CLERKS</p>
<p>4.</p>	<p>HS2 UPDATE – EMMA TRAHEARN</p> <ul style="list-style-type: none"> • ET provided an update on HS2. • We have not had confirmation that HS2 Phase 2b (Eastern leg) is still to go ahead. • The government is expected to make a final decision on this via its Integrated Rail Plan for the East Midlands and the North (IRP). This is anticipated to be next week (18/10). We will communicate to town and parish councils as soon as the decision has been made. • Please keep HS2 on your local agendas for now and consider if there is anything your parish or town council would like to ask us about. 	

	<ul style="list-style-type: none"> • There are teams within both LCC and the district council that are working on LCC and NWLDC HS2 assurances. • There are also monthly parish drop-in sessions on the first Tuesday of every month with LCC and NWL to air any concerns or queries about HS2. Please let LCC know if you do decide to attend at hs2@leics.gov.uk • We will be holding a refresher workshop about HS2 in the future. 	
5.	<p>FUTURE AGENDA ITEMS</p> <p>QUEENS JUBILEE</p> <ul style="list-style-type: none"> • ET is drafting communications for town and parish councils to apply for funding for 'The Big Jubilee Lunch' on 5 June 2022. Applications will open in January, but information will be shared beforehand, in the December Parish Liaison. • The Cultural Services team will also be organising an event instead of the usual Picnic in the Park. Wendy May will be able to offer support if needed for you to replicate in your town or parish. <p>OTHER</p> <ul style="list-style-type: none"> • Inspector Rich Muldoon is the new Neighbourhood Policing Area Commander. Rich will be invited to attend a future meeting. • Please contact Community Focus if you have any suggestions for future agenda items. 	
	<p>DATE OF NEXT MEETING</p> <ul style="list-style-type: none"> • Thursday 1 December, 5pm at the Council Offices (Council Chamber) 	